

**Vincent Pol University
in Lublin**

TERMS AND REGULATIONS OF STUDIES



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THE RULES OF STUDY

1. General Provisions

§ 1.

1. Terms and Regulations shall apply to all courses of study and forms of higher education carried out by the Vincent Pol University in Lublin, hereinafter referred to as the "University".
2. The terms used in the following document shall refer to:
 - 1) Class activities - lectures, practical classes, laboratory classes, seminars, courses, projects, or other activities described in the program of studies,
 - 2) the Act – the Act of July 20, 2018 – The Act on Higher Education and Studies (Journal of Laws from 2018, item 1668, as amended)
3. The student has a right to appeal to the Rector against an individual administrative decision of the first instance within fourteen days from the day of its delivering.
4. The University conducts studies in the defined fields, levels and profiles. The University assigns the field of study to at least one discipline of science.

§ 2.

1. The studies are conducted in the defined fields, levels and profiles on the basis of the curriculum approved by the Senate which describes amongst others:
 1. the effects of studying as described by the Act of December 22, 2015 on the Integrated Qualifications System, including the characteristics of the first degree described in the Act and the characteristics of the second degree detailed in the regulations based on Article 7.3 of the Act;
 2. The description of the process aiming at achieving the effects of studying;
 3. The number of ECTS points for each class.
4. If the circumstances of the studies in the particular field allow, the effects of the studying within the curriculum can partially be obtained through activities conducted remotely, using the infrastructure and techniques allowing the synchronized and unsynchronized interaction between the students and the tutors.
5. The full-time studies of the first degree last at least six semesters, and if the curriculum includes obtaining the effects of studies which allow reaching the qualifications of an engineer – at least seven semesters.
6. The full-time studies of the second degree last three to five semesters.
7. The full-time graduate studies, leading to a master's degree, last nine to twelve semesters.
8. The part-time studies may last longer than the corresponding full-time studies.

§ 3.

1. The adopted curriculum or a part of it, including classes, credits and exams, the thesis and the diploma exam can be conducted in a foreign language. The Rector shall make a decision on that matter.

2. Writing the thesis and examination in a foreign language may be carried out upon the student's request, with the consent of the Rector and in consultation with the promoter.
3. If the lectures are held in a foreign language, credits and examinations are also held in that language.
4. A comprehensive summary in Polish shall be attached to the thesis prepared in a foreign language.

§ 4.

1. The curriculum shall be the basis for drawing up the annual or semestral class schedules.
2. The annual or semestral schedule specifies the name of the course, the tutor, the time and place.
3. The schedule is determined by the Dean and is announced at least 14 days before the beginning of the academic year or semester on the University's web site and on the information board at the University.

2. Student rights and responsibilities

§ 5.

1. A student has the right to:
 - 1) use the University's facilities, equipment and library in accordance with the binding regulations, as well as use the assistance of the tutors and University authorities,
 - 2) make demands to the University authorities concerning the curriculum, issues relating to teaching, education, social and living conditions,
 - 3) receive awards and prizes,
 - 4) participate in research and scientific associations within the University,
 - 5) develop cultural, tourist and sport interests using the help from the teachers and the University authorities,
 - 6) participate in open activities of other fields and other teaching activities of the University,
 - 7) move to full-time or part-time studies,
 - 8) make use of the rights detailed in the relevant regulations,
 - 9) apply for:
 - the maintenance grant,
 - the grant for the handicapped,
 - the allowance,
 - the Rector's scholarship,
 - the scholarship founded by the self-government.
2. The student shall make full use of the opportunities provided by the University, and is obliged to study and follow the proceedings in accordance with the regulations. Students are in particular required to:
 - 1) care of their dignity and a good name of the University,
 - 2) participate in both theoretical and practical activities organized by the University, in accordance with the applicable program of studies, in particular: classes, laboratory classes, seminars, workshops,
 - 3) take the examinations and partake in practices and comply with other requirements detailed in the curriculum,
 - 4) comply with the regulations in force at the University and take care of its property, in particular comply with regulations concerning laboratories and all the equipment,

- 5) pay tuition fees and other charges relating to the studies and provide information about payments in the manner and form specified by the University,
- 6) provide the University with the information on changes in the name, marital status, home address and phone number.

§ 6.

1. The students constitute the Students Council. The Students Council is the exclusive representative of the entity of students of the University.
2. The students render liable to disciplinary action for violating the binding regulations at the University as well for undermining their dignity, as described in the applicable Act.

§ 7.

1. Student shall receive a student card and index book, which document the course of studies.
2. The University shall not inform the third parties about matters concerning the student, unless it is permitted by the student or appropriate legal provisions.

§ 8.

In the event of the resignation, students have an obligation to report that in writing to the Dean's Office. Students are required to make all pending payments to the University prior to handing the notification of the resignation.

3. Organization of Studies

§ 9.

1. Academic year begins on the 1 of October and lasts until the 30 of September of the following calendar year.
2. Academic year is divided into two semesters: winter semester and summer semester. The winter semester lasts until the end of February and the summer semester until the end of September.
3. Having consulted the Students Council, the Rector determines a detailed organization of an academic year, in particular the terms of the starting and closing dates of the classes, exam sessions and breaks in the classroom teaching, including holiday break lasting not less than 8 weeks.
4. The Rector announces a detailed organization of the academic year not later than three months before it begins.
5. During the academic year the Rector may, in justified cases, announce days or hours free from classroom teaching.
6. The Dean may, with the consent of the Rector, announce hours or days free from classroom teaching for the faculties.

§ 10.

1. Having consulted the Students Council, the Dean may appoint the teachers to be academic supervisors of each year of studies and, if necessary, the supervisors of the student groups during their practices.

2. The Dean determines the scope and forms of the supervisors' work and supervises and evaluates their activity.

4. Classroom teaching activities

§ 11.

1. Students attend obligatory classes according to the curriculum and optional classes chosen by students.
2. Optional subjects chosen by students become obligatory at the time of presenting a declaration. Failing these subjects shall result in an unsatisfactory grade, unless the Dean gives his permission to quit the subject before the start of an examination session.
3. With the consent of the Rector, the student partaking in research or implementation studies may be released from the participation in certain activities on the subject, if the research study is thematically linked with this subject.
4. Students shall be permitted to have 3 unexcused absences for each 30 hours of a given subject.
5. A medical certificate shall be required to justify an absence due to sickness.
6. In justified cases, the teacher may excuse an absence upon the written explanation.
7. In the event of absences exceeding the number defined in paragraph 4, the Dean, having consulted the tutor, decides whether a student shall continue participating in the classes.
8. A student absent from school is required to make up for the material covered in a manner and within the time limits set by the teacher.

§ 12.

1. A student shall be exempted from the obligation to participate in physical education classes and taking the examination in the subject on the basis of a medical certificate.
2. The head of the unit responsible for physical education may release a student from the obligation to participate in physical education classes and to be graded if they are an active member of a sports club. In such a case the student shall present a motion signed by the club/section coach.

§ 13.

1. The school adjusts conditions and organization to ensure proper implementation of the educational process to specific needs of disabled students.
2. All alternative solutions used during the course of studies for students with disabilities are designed to present them with the same opportunities of completing the education and the requirements and standards for the students with disabilities are not lowered.
3. If the disability prevents the student from participating in classes, upon a written motion of the student the Dean may:
 - 1) allow to increase the limit of absences,
 - 2) determine an individual course of studies,
 - 3) agree to a change of testing knowledge.

4. If necessary for a disabled person, upon the request from a student, the Dean may agree to let third parties participate in the classroom, in particular the assistant to the disabled person.
5. In the case where a student due to their disability is unable to take notes themselves during the class, the Dean may grant a permission to apply the additional technical equipment enabling them to fully participate in classes and to use the visual devices to make a recording.
6. In the case of using the sound and vision-recording devices in the classroom, a student is obliged to submit a written declaration of not altering the copyrights to works completed in the course of these activities and is obliged to state that the recorded materials are exclusively for private use.

5. Exams and credits

§ 14.

1. Obtaining the credit is obligatory before to take the examinations of the subject, with the exemption of paragraph 2, unless the credit rules do not provide otherwise.
2. Detailed conditions for obtaining credits shall be presented by the tutor at the beginning of the semester. If the subject ends with an examination, the teacher carrying out an examination shall provide with the scope and form of examinations.
3. A student may obtain credits and take exams in the following three dates:
 - 1) during the semester (zero exam),
 - 2) during the exam session,
 - 3) during the retake session.
4. In justified cases, at the request from a student, the Dean may agree to schedule an examination at any other time than those referred to in paragraph 3.
5. The schedule of the winter and summer exam session shall be set by the Dean and announced at least 14 days before the closing date for course in a given semester.

§ 15.

1. In the event of getting an unsatisfactory grade during the credit or exam session, a student shall have the right to re-apply for two credits and retake examinations in each subject in a given examination session.
2. A retake examination should not take place earlier than 7 days from the date of the first exam.
3. A student, who did not obtain a credit due to the lack of objectivity of a tutor has the right to ask the Dean to check the obtained results within seven days.
4. A commission appointed by the Dean shall make the final decision on completing the compulsory course after checking whether a student meets the requirements necessary to obtain a credit.

§ 16.

1. Absences at exams or credits shall be explained within a week from the date of examination.
2. In the event of sickness or other justified absence at the exam in the first or second term, the students are accordingly entitled to be assigned one or two new exam dates.

§ 17.

1. A semester shall be the credit period.

2. The condition to complete the semester is to comply with all the requirements (completing the course, exams, practices) described in the curriculum.
3. The curriculum cannot include more than 5 exams during the semester, and more than 8 exams throughout an academic year.
4. Student shall have examinations before the tutor, or a person designated by the Dean.
5. It is the students' responsibility is to get all the entries of credits and examinations in the index books and in the periodic student achievement sheet and present both documents in the Dean's Office within the set time limit.
6. Completing the semester shall be concluded with an entry in the index book by the Dean or an authorised person.

§ 18.

1. The professional practice shall be carried out by a student in the scope and time specified in the curriculum.
2. The dates of practice are determined by the Dean, notifying the students.
3. Upon the written request, the Dean may credit the student's job as a practice, whatever a job contract, provided the teaching effects are met.
4. A student's participation in scientific work camps can be the basis for passing all or part of student practice, if the program meets the teaching effects specified in the curriculum of the practice.
5. Should a student fail to complete the practice provided for in the curriculum, the Dean may allow for the practice to take place in the next academic year.

§ 19.

1. A student who reports justified objections to the form, mode or course of an examination, may submit a motion to the Dean to have a commission exam them within seven days of the date of the examination. A commission examination shall be held within 14 days of the date of submission of the application.
2. The Dean can also arrange a commission examination on its own initiative or at the request of an examiner.
3. The practice is credited by the Practice Coordinator in cooperation with the heads of appropriate faculties on the basis of documentation (Practice Book, evaluation sheet) from institutions where the practice took place. The practice can be credited if a student proves it took place in accordance with the curriculum and at an institution related in the scope of interest to the subject of the study.
4. The examination board shall include three members: the Dean as the chairman or a person authorised by him, and two specialists within the scope of an examination.
5. An observer may be a member of the board upon the request of a student.
6. The commission examination shall be carried out in the oral form. In justified cases, at the request from a student, the Dean may agree to examination in writing.
7. The minutes of a commission examination shall be written and in the case of failing the examination, the minutes should contain the justification.
8. A commission examination grade shall be the final examination grade.

§ 20.

1. In relation to a student who does not pass a semester the Dean may decide:

- 1) to put a conditional entry for the following semester,
 - 2) to allow repeating a semester,
 - 3) to repeat failed subjects,
 - 4) to expel the student from the University.
2. The Dean makes a decision about the matters referred to in paragraph 1 point (1) to (3) upon the request from a student.

§ 21.

1. Students with disabilities may apply for an adjustment of the form and the time limits of credits and examinations to their needs arising from their disabilities.
2. In order to change the way of an examination the Dean may authorise a student to:
 - 1) extend the duration of an examination,
 - 2) use supplementary means of tutoring,
 - 3) use alternative means of recording during the examination,
 - 4) change the form of an examination from oral to written or from written to oral
 - 5) allow the participation of the third parties, and in particular an assistant to a person with disabilities,
 - 6) change the place of an examination.
3. The provisions referred to in paragraph 1 shall apply to obtaining credits of subject, respectively.

6. Repeating the semester

§ 22.

1. The semester may be repeated no more than twice, with the exception of the first and second semester, which may be repeated only once.
2. A student repeating the semester is credited all the positive grades obtained during the preceding semester unless the curriculum has changed.
3. In the case of failing, a student repeats the subject. In justified cases, a teacher may agree to retaking the examination without having to repeat the subject.

7. Grading

§ 23.

1. Exams and credits conclude with grading, unless the curriculum provides otherwise.
2. The following evaluation system applies to exams and credits:
 - Very good (5),
 - Above good (4.5).
 - Good (4),
 - Above satisfactory (3.5).

- Satisfactory (3),
 - Failed (2).
3. Grades of each subject and examination shall be put in the index book, the periodic student achievement sheet and the protocol (respectively: credit and exam).
 4. The average grade for the semester, academic year, or the entire course of studies shall be calculated as the arithmetic average of all grades in the period.

§ 24.

1. The ECTS system is introduced at the University.
2. ECTS shall determine the numerical value indicating the amount of work required from a student to obtain a credit from a given subject.

8. Conditional entry

§ 25.

1. A student may obtain conditional authorization to continue studies during the following semester if they do not have more than two failed subjects.
2. In justified cases, the Dean may agree to continuing the following semester with more than two failed subjects.
3. A student must submit an application to the Dean for permission to continue the studies before the ending date of the semester in question.
4. A student who has obtained a conditional entry shall be required to complete the failed credits/subjects and examinations within a period of one month from the start of semester.
5. In justified cases the Dean may extend a conditional entry for two months upon the request from a student.
6. In exceptional cases, if completing one subject is not possible due to the nature or organization of the learning process, the Dean may agree to complete the subject at a later date than that referred to in paragraphs 4 and 5.
7. In the event of non-compliance with the student's obligations under the conditional authorization to continue studies in the following semester, the student shall be expelled or they shall repeat the semester upon their request.

9. Individual plan of studies

§ 26.

1. With the approval from the Dean, the student may study according to the individual plan of studies, and in particular:
 - 1) complete the curriculum in the cooperation with the student advisor on the basis of the regulations described in paragraph 4;
 - 2) complete part of the curriculum at other University;
 - 3) study simultaneously more than one subject;

- 4) be admitted into the University once the effects of the studies are confirmed;
 - 5) be transferred from another University;
 - 6) resume studies;
 - 7) have the curriculum adjusted to the needs of the handicapped students.
2. Pregnant students have the right to study according to the individual plan until the graduation.
 3. Full-time students who are parents have the right to study according to the individual plan until the graduation.
 4. The individual plan of studies described in paragraph 26.1.1 guarantees that the exemplary students receive the didactical and scientific assistance in order to extend their knowledge, skills and social competence within the subject, bearing in mind the teaching effects which need to be achieved within the curriculum. Before the start of the semester, the student applies for the individual plan of studies to the Dean, justifying their request and presenting the written consent of the advisor. A tutor with a degree may become the advisor.
 5. The individual plan of studies as described in paragraph 26.4-26.7 may require observing students' obligations detailed in the curriculum and in the organisation of the academic year, including the dates of the examinations and credits.
 6. Upon consent, the Dean details the conditions of the individual plan of studies.
 7. Having received a consent to the individual plan of studies, the student agrees the conditions of their study including partaking in the classes and receiving credits with the tutor without delay.

11. Changing the University, form or field of studies

§ 27.

1. A student may be transferred to another University once all the obligations to the University are met.
2. Upon an agreement of the Dean a student of other Universities, including foreign, may be admitted to study at the University.
3. A student referred to in paragraph 27.2, has to provide with the full information about the achievements obtained at other Universities, to allow for the transfer, in accordance with the applicable curriculum.
4. The Dean specifies the conditions, the deadline and the manner of completing the differences arising from the curriculums.

§ 28.

1. A student meeting all the obligations related to the course of studies may, with the consent of the Dean, study at several faculties, also at other Universities, but not earlier than at the second year of studies.
2. A student may, with the consent of the Dean, get credits from other faculties, also at other Universities.
3. Studying more than one subject obligates the student to meet the requirements of the curriculum of all these subjects.
4. Students of other Universities may participate in classes held at the University with the consent of the Dean.

§ 29.

1. The student may apply for transferring or crediting the ECTS points obtained at the Universities abroad or during studying other subjects.
2. The teaching effects must correspond to the teaching effects detailed in the curriculum of the subject at the University for the ECTS points to be transferred or credited.
3. The Rector makes a decision to transfer or credit the ECTS points on the basis of the documentation provided by the student which depicts the course of studies either outside or at the University.
4. Upon the approval, the students receive the number of the ECTS points corresponding to applicable classes and practice at the University.

§ 30.

1. Upon the Rector's consent, a student can change the faculty or form of studies. In order to change the faculty or form of studies, the student is obliged to pass exams and obtain credits resulting from the curriculum differences.
2. If the condition of admittance to studying is meeting the recruitment criteria, a student may be admitted to this faculty if they meet the criteria binding in the academic year in which the request for a faculty change was submitted.
3. The Dean may refuse to consent to a faculty change, in particular if there is a limit of places for the course.

11. Sabbatical

§ 31.

1. A student may be granted the sabbatical at the university in the case of:
 - 1) pregnancy;
 - 2) being a parent provided an application is filed within a year from the child's date of birth.
2. A student may be granted the sabbatical a result of an important life-changing circumstances, in particular:
 - 1) long-lasting illness;
 - 2) birth of a child and the necessity of providing care to them;
 - 3) other important, documented life circumstances.
3. A student may be granted a short-term sabbatical (semester) or long-term sabbatical (annual). The sabbatical, upon a written request, is approved by the Dean. The sabbatical is granted immediately after the occurrence of the events supporting the application, the sabbatical is not granted retroactively.
4. The sabbatical is recorded in the files registering the course of studies.
5. In justified cases, the Dean may grant the sabbatical for a longer period than that referred to in paragraph 31.3.
6. The sabbatical extends the date of planned graduation and may impose the curriculum differences on the student.
7. During the sabbatical a student does not have the obligation to pay the tuition fees.

§ 32.

1. During the sabbatical a student keeps all their rights with the exception of the right to the material support in the scope of applicable provisions and regulations on the material aid.
2. In justified cases during the sabbatical, the Dean may grant the right to verify the teaching effects detailed in the curriculum.
3. Granting the right described in paragraph 32.2, the Dean details the classes for which a student may receive the verification of the teaching effects. The Dean takes into consideration the sequence of the classes within the curriculum and the methods of verification of the teaching effects.

12. Expelling from the University and the resumption of studies

§ 33.

1. A student is expelled from the University if they:
 - 1) did not start studying,
 - 2) quit studies,
 - 3) did not present the thesis or graduation exam on time,
 - 4) was disciplinary punished with expelling from the University.
2. A student may be expelled from the University in case of:
 - 1) failing to partake in the obligatory classes,
 - 2) lack of progress in learning,
 - 3) failing the semester or year,
 - 4) failing to pay the fees,
3. The decision on expelling the student is made in writing by the Dean on behalf of the Rector. The student may appeal to the Rector within 14 days from the receipt of the decision.

§ 34.

1. A person who, pursuant to a final decision, was expelled may request the Rector to give the consent to resume the studies.
2. A student resumes the studies from the semester of their expelling.
3. A person who was expelled under paragraph 33.2.4, may resume studies after making all the payments.
4. Resuming the studies by a person who was expelled in the first year of studies, shall follow the general principles of recruitment. In justified cases the decision to re-admit for the first year of studies on the basis of other regulations shall be made by the Dean.
5. The Dean specifies the conditions, time and ways how to complete the differences in curricula.

13. Thesis and diploma exam

§ 35.

1. The diploma examination is an absolute condition for graduation. This condition is treated as a part of the curriculum for the last year of studies.
2. A student writes a thesis if this is a part of their curriculum.
3. The submission of the diploma thesis and passing the diploma examination should be completed by the end of the last semester of studies, i.e., to the end of February for the studies ending in the winter semester and to the end of September for the studies ending in the summer semester.
4. In justified cases, upon the student's request and after consultation with the promoter, the Dean may agree to postpone the deadline for submitting the thesis, not more than three months from the dates referred to in paragraph 35.3.
5. The diploma thesis is a written bachelor thesis or a master thesis. For master's degree, apart from the written thesis, an electronic version of the thesis is required. The thesis for the studies of the first degree is a multimedia presentation and a practical examination, and the thesis for the studies of the second degree is a written essay and a graduation examination.
6. The thesis is an autonomous development of a scientific or artistic subject, or an artistic achievement presenting the student's general knowledge and skills which are connected to the subject of studies, their level and profile and the ability of independent analysis and drawing conclusions.

§ 36.

1. The Dean appoints a thesis supervisor, who shall determine the subject in cooperation with a student.
2. Upon the student's request, the Dean may change the thesis supervisor.
3. While determining the thesis topic the following shall be taken into account:
 - 1) course of study and specialty,
 - 2) student interests,
 - 3) real capacity to complete the work by the student.

§ 37.

1. The thesis evaluation shall be done by the thesis supervisor and the reviewer.
2. Should one of the evaluations be negative, the Dean designates an additional reviewer.
3. The grade of the thesis shall be determined as the arithmetic average of the grades given by the persons referred to in paragraph 37.1, according to the scale presented in the paragraph 23.2. In the case referred to in paragraph 37.2, the thesis shall receive the positive grade if an average of grades is at least 2,71.
4. If the thesis is made in writing, it is verified with the Anti-plagiarism Computer System before the diploma examination.

§ 38.

1. The decisions to allow a student to take the diploma examination is made by the Dean once the student meets the following conditions:
 - 1) obtaining all the credits and passing all examinations according to the curriculum for the applicable year of studies,

- 2) fulfilling all of the obligations of the student towards the university, and in particular: paying the fees, having all of the entries in the index books and in the student periodic achievement sheet, settling with the library,
 - 3) obtaining a positive opinion of the reviewer,
 - 4) presenting the required number of the thesis copies in the Dean's office.
2. The diploma thesis should be submitted to the Dean's Office not later than 14 days before the date of the planned diploma examination.
 3. The diploma examination is taken before the diploma examination board appointed by the Dean. The board is made up of at least three persons, including the promoter and reviewer. The Head of the board may be: the Rector, the Vice Rector, the Dean, the Vice Dean, or the head of the faculty.
 4. The diploma examination is an oral examination.
 5. During the diploma examination a student:
 - 1) presents and respond to questions related to their thesis project,
 - 2) responds to questions related to the general curriculum.
 8. After the diploma examination the grade of the diploma examination shall be given in accordance with a grade scale referred to in the paragraph 23.2.
 9. After the diploma examination the board shall determine the final grade of studies presented on the diploma. The final result of study is: $\frac{1}{2}$ average grades of examinations and credits obtained during the studies and $\frac{1}{4}$ grade for both the diploma thesis and the diploma examination.

§ 39

1. The Dean may agree to an open examination against a justified request in writing by a student or a promoter. The regulations for taking this examination are identical to those for closed examinations with the exception of the regulations described in this paragraph.
2. The request should be submitted at the time of presenting the thesis in the Dean's Office. The application shall indicate those persons who, in accordance with the suggestion of the author or promoter, may participate in examination.
3. Information about an open examination shall be found on the notice board or in another form at least one week before the exam.
4. Open diploma examination consists of an open and classified part.
5. Participants of the open examination may take part in the discussions related to the subject.
6. Participants of the open diploma examination who are not members of the board cannot ask questions and participate in the deliberations in the classified part evaluating the examination. During the classified part the board determines:
 - 1) final grade of the thesis
 - 2) diploma examination grade (on the basis of the replies of the author concerning the thesis and questions on the general curriculum).
 - 3) final grade of the graduation.

§ 40.

1. In case of failing the diploma examination or unexcused absence at the exam, the Dean designates another, final examination date.
2. Re-examination may not be held later than six months from the date of the first examination.
3. In case of failing the examination in the second term the Dean removes the student from the students list.

§ 41.

1. Successful graduation requires passing the diploma examination with at least satisfactory grade.
2. The diploma of the graduate studies indicates the final result as follows:
 - 3.25 - satisfactory (3.0)
 - From 3.26- above satisfactory (3.5)
 - From 3.76 - good (4.0)
 - From 4.26 – above good (4.5)
 - From with 4.51 - very good (5.0)
3. The protocol of the diploma exam is drawn up, including in particular: members of the examining board, the questions asked, the evaluation of the answers, the final exam grade, the thesis evaluation, as well as a general result of studies.
4. A graduate has the right to keep their index book.

14. Participation of the secondary school students in the classes

§ 42.

1. Highly gifted secondary school students, hereinafter referred to as "school students", may submit a request to the Dean of a chosen faculty to be allowed to participate in activities detailed in the curriculum corresponding with their skills.
2. The decision on participation of a school student in the classes is made by the Dean of a given faculty with recommendation of the school director, and in case of underage students also the approval of their parents or legal representatives.
3. The school students may have to pay for the participation in classes. The fees and the payment rules are determined by the Rector.
4. School students admitted to participate in the classes have the right to use the premises, equipment and receive help from the staff and the authorities. School students may also participate in the activities of the scientific clubs.
5. School students are obliged to respect the principles and the rules of the University.
6. School students get the credits in accordance with the rules of this Regulation which are recorded in the achievements sheet. The Dean may determine a separate method of getting credits by the school students.
7. The school students enrolled in the faculty at which they participated before taking up studies, may be exempted from the obligation to complete the classes they have already attended if there were not any changes in the applicable teaching effects. The Dean makes a decision upon the motion of a tutor.
8. School students enrolled in a different faculty may be exempted from the obligation to complete the classes if the Dean upon the motion of the tutor, states that the obtained teaching effects are sufficient.

15. Final provision

§ 43.

This regulation is binding from the beginning of the academic year 2019/2020.