

## **PRINCIPLES OF GRANTING MATERIAL AID FOR STUDENTS WITHOUT POLISH CITIZENSHIP**

1. Conditions established in this Appendix to the Terms and Regulations might also apply to students who study according to the rules for Polish citizens, and who apply for material aid benefits. Pursuant to article 324 of the Act of 20 July 2018 Law on Higher Education (Dziennik Ustaw – Official Journal of Laws of 2018, item 1668, as amended), the following foreigners might apply for such benefits (who need to confirm their right of residence in Poland by proper documents):

- 1) foreigners – citizens of a member state of European Union, Swiss Confederation or a member state of European Free Trade Association (EFTA) – parties to the Agreement on the European Economic Area and members of their families, living on the territory of the Republic of Poland;
- 2) foreigners who were granted permanent residence permit, or long-term residence of European Union;
- 3) foreigners who were granted temporary residence permit on account of circumstances mentioned in article 159 the grounds for obligatory granting of a temporary residence permit for the purposes of family reunification section 1 or article 186 the grounds for obligatory granting of a temporary residence permit on account of other circumstances section 1, items 3 or 4 of the Act of 12 December 2013 on foreigners (Dziennik Ustaw – Official Journal of Laws of 2017, items 2206 and 2282, and of 2018, items 107, 138 and 771);
- 4) foreigners with a status of refugee, granted in the Republic of Poland, or those who exercise the right to temporary or subsidiary protection, awarded in the territory of the Republic of Poland;
- 5) foreigners – holders of certificate that confirms knowledge of Polish as a foreign language, as mentioned in article 11a official acknowledgment of Polish language knowledge section 2 of the Act of 7 October on Polish language (Dziennik Ustaw – Official Journal of Laws of 2018, item 931), at least at the C1 language proficiency level;
- 6) holders of the Pole's Card or persons who received the decision on confirming Polish descent;
- 7) foreigners who are spouses, ascendants or descendants of citizens of the Republic of Poland, living in the territory of the Republic of Poland;
- 8) foreigners who were granted a temporary residence permit on account of circumstances mentioned in article 151 temporary residence permit for the purposes of conducting research section 1 or article 151b temporary residence permit for the purpose of long-term mobility of a scientist section 1 of the Act of 12 December 2013 on foreigners.

2. Foreigners not mentioned in section 1, items 1–8 are not allowed to apply for social scholarship, mentioned in article 86 of the Act of 20 July 2018 Law on Higher Education (Dziennik Ustaw – Official Journal of Laws of 2018, item 1668, as amended).

### **DOCUMENTS REQUIRED TO DETERMINE COMPOSITION OF FAMILY AND INCOME OF A STUDENT WHO IS NOT A POLISH CITIZEN (BASIC DIFFERENCES)**

1. The basis for granting social scholarship or social scholarship in increased amount is income for the whole calendar year, unless during that year or after that year, i.e. as of the day of submitting the application form, there occurred changes, e.g. concerning income sources, loss or obtaining of a job, loss or obtaining of unemployment benefit, etc. (§ 12 and § 13 of Appendix No. 6 to these Terms and Conditions).

2. Documents prepared in an original language version, submitted as appendices to the application form for material aid, shall have translation into Polish language prepared by a sworn translator from the list of Ministry of Justice of Poland attached to them. In the case of students from Ukraine documents might be translated by a translator who is not a sworn translator from the country of student's origin, if accompanied with notary's certification of authenticity of a given document.

3. In the case of the lack of authority – equivalent of Tax Office, or if such authority does not issue the certificate required by the regulations, it is permitted to document income of applicant family members on the basis of certificates issued by a workplace. Such certificate should include the amount of gross income, deducted taxes and potential contributions that are equivalents of Polish social security contributions (if they occur) – paid from employee's remuneration or/and net income for the period that is the basis for granting the benefit.

4. When income mentioned in item 3 is reported on the certificate from the workplace in a form of collective report of monthly income for the period that constitutes the basis for granting the benefit, it is possible to waive submitting declaration confirming a number of days worked in that period.

5. When a student who submits the application form is a minor (e.g. as a graduate of Ukrainian or Belarusian secondary school), as well as in the situation where the student didn't turn 18 in the year which is the basis for granting the benefit, and didn't obtain taxable income, in the situation of the lack of opportunity to obtain a document certifying the lack of obtained income, the student needs to submit a proper declaration. (While calculating income of one parent or legal guardian it is necessary to take into consideration child support benefit granted to a minor and paid to the parent or legal guardian, established by court decision).

6. Students are obliged to submit certificate or declaration of the amount of paid health insurance contribution, unless such contributions are not deducted in the state of student's origin (in such situation students need to submit appropriate declaration).

7. Certificates and other documents concerning, e.g. receiving the pension after deceased parent, disability pension, child support benefit, registration of unemployment and receiving unemployment benefit, the lack of one of parents and other documents, issued by authorities/institutions operating in a given country, in the light of local laws – different from Polish ones, shall be certified by attaching copies of an appropriate legal act or a certificate issued by a competent authority from the state of origin, informing that this is what the law of state of origin says.

8. Income obtained abroad is converted into złoty polski (PLN), according to exchange rates of foreign currencies, published by the National Bank of Poland, as of the last working day in the calendar year that is the basis for granting benefits. Income obtained abroad after the calendar year that constitutes the basis for granting benefits is converted into złoty according to average exchange rate of foreign currencies, published by the National Bank of Poland, as of the last working day of the full month when income was obtained. It is worth remembering that income shall be respectively reduced by paid contributions and income tax.

9. While submitting the application form for material aid a student – foreigner, is obliged to inform Dean's Office employee about not having Polish citizenship and the rules according to which he/she got admission to and pursues studies. University employee is obliged to certify information on the mode of getting admission to and pursuing studies, and provide proper information in the designated place (Appendix No. 1 to these Terms and Conditions).